



#594537  
Area 1  
Division I  
District 89

# Shenzhen Toastmasters Club

One for All, All for One

Venue:20/F,AnLian Plaza,No.4018,JinTian Road, FuTian District,ShenZhen,China P.C.518026

深圳市福田区金田路4018号安联大厦20楼(地铁: 市民中心B出口)(特殊情况)

Time: 7:30 pm - 9:30 pm Every Tuesday



The 360th Meeting

Jan.21,2014

The mission of ShenZhen Toastmasters' Club is to provide a supportive and positive learning experience in which members are empowered to develop communication and leadership skills, resulting in greater self-confidence and personal growth.

## Be Thankful

Every day we are so busy for kinds of business, personal or social activity that we lost ourselves. Confronting of trouble, we often turn to complain, which helps nothing, but make trouble more troublesome. If we could have a grateful heart and stop complaining, trouble will disappear and our life will let in more sunlight.

| Time       | Program                                                                                                                                                                                                                                                                                                                                                                            | Duration (Minute) | Appointment Holder                            |
|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-----------------------------------------------|
| 19:00      | Member Registration                                                                                                                                                                                                                                                                                                                                                                | 15                | SAA                                           |
| 19:15      | Guest Registration                                                                                                                                                                                                                                                                                                                                                                 | 11                | SAA & Others                                  |
| 19:27      | Brief Introduction of Meeting Rules                                                                                                                                                                                                                                                                                                                                                | 2                 | SAA                                           |
| 19:30      | President Opening Remarks                                                                                                                                                                                                                                                                                                                                                          | 2                 | Hellen Duan                                   |
| 19:31      | Introduction of Facilitators by Toastmaster of The Evening<br>* Ah-counter's Introduction<br>* Timer's Introduction<br>* Grammarian's Introduction & Word of the Day                                                                                                                                                                                                               | 1<br>2<br>2<br>3  | Read Wang<br>Hill He<br>Dolly Sun<br>Miki Yue |
| 19:40      | <b>Table Topics Session</b><br><br><i>To give the members / guests who are not assigned a speaking role the opportunity to "think on their feet" and provide a two-minute impromptu talk on a specific topic prepared by the Topicmaster (TTM)</i>                                                                                                                                 | 25 - 30           | Hellen Duan                                   |
| 20:11      | <b>Evaluation for table Topic Session (Table Topic Masters and all speakers)</b>                                                                                                                                                                                                                                                                                                   | 5                 | Donnya Zhang                                  |
| 20:17      | <b>Workshop</b> #N/A<br><b>Title</b> <u>What I feel in those conferences</u><br><br><b>OBJECTIVES</b> #N/A                                                                                                                                                                                                                                                                         | 12 - 15           | Sarah He                                      |
| 20:33      | <b>Meeting Break</b>                                                                                                                                                                                                                                                                                                                                                               | 5                 | All                                           |
| 20:39      | <b>CC4 :</b> <b>How to say it</b><br><b>Title</b> <u>Music and me</u><br><br><b>OBJECTIVES</b> <i>*Select the right words and sentence structure to communicate your ideas clearly, accurately and vividly.</i>                                                                                                                                                                    | 5 - 7             | Nick Gong                                     |
| 20:47      | <b>Evaluation Session</b><br><br><i>There is no instructor in a Toastmasters meeting. Instead, members evaluate one another's presentations. This feedback process is a key part of the program's success. Meeting participants also give impromptu talks on assigned topics, conduct meetings and develop skills related to timekeeping, grammar and parliamentary procedure.</i> | 1                 | Read Wang                                     |
| 20:48      | Individual Evaluation for <b>Nick Gong</b>                                                                                                                                                                                                                                                                                                                                         | 2 - 3             | Ivy Cai                                       |
| 20:52      | Ah-Counter's Report                                                                                                                                                                                                                                                                                                                                                                | 2                 | Hill He                                       |
| 20:55      | Timer's Report                                                                                                                                                                                                                                                                                                                                                                     | 2                 | Dolly Sun                                     |
| 20:58      | Grammarian's Report                                                                                                                                                                                                                                                                                                                                                                | 3                 | Miki Yue                                      |
| 21:02      | General Evaluation                                                                                                                                                                                                                                                                                                                                                                 | 10                | Nature Sheng                                  |
| 21:13      | The moment of truth Guest Sharing Time                                                                                                                                                                                                                                                                                                                                             | 5                 | Hill He                                       |
| 21:19      | Closing Remarks                                                                                                                                                                                                                                                                                                                                                                    | 1                 | Hellen Duan                                   |
| <b>End</b> |                                                                                                                                                                                                                                                                                                                                                                                    |                   |                                               |

### Remarks

- \* Please switch off your mobile phone / turn it to silent mode before the meeting
- \* please take away your belongings and the trashes when you leave.
- \* Please do not talk about anything related to politics, religion or sex during the meeting.

\*For membership enquiry or application, please contact President, VPM or VPPR

President: Hellen Duan 1249313620@qq.com 13714244970

Vice President of Membership: Jen Yu 13005472013@163.com 13005472013

Vice President of Public Relationship: StrongZheng 1991888488@qq.com 13418888914

### Word of Day

TBA

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| Timing Rules (Please EFFECTIVELY Use Your Limited Stage Time ) |             |              |            |                |
|----------------------------------------------------------------|-------------|--------------|------------|----------------|
| Timer's Signal                                                 | Green Card  | Yellow Card  | Red Card   | Applause       |
| Speeches within 3 Mins                                         | 1 min left  | 30 secs left | Time is Up | 15 secs leeway |
| Speeches over 3 Mins                                           | 2 mins left | 1 min left   |            | 30 secs leeway |

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<http://site.douban.com/210036>

