



#594537  
Area 1  
Division I  
District 89

# Shenzhen Toastmasters Club

One for All, All for One

Venue: 12th Floor, Xinghua Building, 2018 Shennan Zhong Road, Futian District, Shenzhen

深圳市福田区深南中路2018号兴华大厦A座12楼华亚培训中心(科学馆B出口)

Time: 7:30 pm - 9:30 pm Every Tuesday



The 359th Meeting

Jan.14,2014

The mission of ShenZhen Toastmasters' Club is to provide a supportive and positive learning experience in which members are empowered to develop communication and leadership skills, resulting in greater self-confidence and personal growth.

## Male left female right

Each human being has a right and left hemisphere in the brain, which we classify as male and female, the right being female, left being male. The male side is usually connected to our rationality, logic, linear thinking, and understanding. The female side is connected to feelings, caring, compassion, love, and all the emotional qualities. What is the answer for same question? Left male and right female. Come to share with us in our meeting.

| Time       | Program                                                                                                                                                                                                                                                                                                                                                                        | Duration (Minute) | Appointment Holder |
|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|--------------------|
| 19:00      | Member Registration                                                                                                                                                                                                                                                                                                                                                            | 15                | SAA                |
| 19:15      | Guest Registration                                                                                                                                                                                                                                                                                                                                                             | 11                | SAA & Others       |
| 19:27      | Brief Introduction of Meeting Rules                                                                                                                                                                                                                                                                                                                                            | 2                 | SAA                |
| 19:30      | President Opening Remarks                                                                                                                                                                                                                                                                                                                                                      | 2                 | Hellen Duan        |
| 19:31      | Introduction of Facilitators by Toastmaster of The Evening                                                                                                                                                                                                                                                                                                                     | 1                 | Nick Gong          |
|            | * Ah-counter's Introduction                                                                                                                                                                                                                                                                                                                                                    | 2                 | TBA                |
|            | * Timer's Introduction                                                                                                                                                                                                                                                                                                                                                         | 2                 | Read Wang          |
|            | * Grammarian's Introduction & Word of the Day                                                                                                                                                                                                                                                                                                                                  | 3                 | Hellen Duan        |
| 19:40      | <b>Table Topics Session</b><br><i>To give the members / guests who are not assigned a speaking role the opportunity to "think on their feet" and provide a two-minute impromptu talk on a specific topic prepared by the Topicmaster (TTM)</i>                                                                                                                                 | 20 - 25           | Hill He            |
| 20:06      | <b>Evaluation for table Topic Session (Table Topic Masters and all speakers)</b>                                                                                                                                                                                                                                                                                               | 5                 | Dolly Sun          |
| 20:12      | - CC2 : <b>Organize Your Speech</b><br>Title <b>trying</b><br><i>*To build a speech outline that includes an opening, body and conclusion, with logical arrangement of supporting factors.</i>                                                                                                                                                                                 | 5 - 7             | Elaine yang        |
| 20:20      | - CC4 : <b>How to say it</b><br>Title <b>Condition by voice</b><br><i>*Select the right words and sentence structure to communicate your ideas clearly, accurately and vividly.</i>                                                                                                                                                                                            | 5 - 7             | Mingle Zhao        |
| 20:28      | <b>Meeting Break</b>                                                                                                                                                                                                                                                                                                                                                           | 5                 | All                |
| 20:34      | #N/A<br>Title <b>TBA</b><br><br>#N/A                                                                                                                                                                                                                                                                                                                                           | 5 - 7             | Judy Zhu           |
| 20:42      | <b>Evaluation Session</b><br><i>There is no instructor in a Toastmasters meeting. Instead, members evaluate one another's presentations. This feedback process is a key part of the program's success. Meeting participants also give impromptu talks on assigned topics, conduct meetings and develop skills related to timekeeping, grammar and parliamentary procedure.</i> | 1                 | Nick Gong          |
| 20:43      | Individual Evaluation for <b>Elaine yang</b>                                                                                                                                                                                                                                                                                                                                   | 2 - 3             | Donnya Zhang       |
| 20:47      | Individual Evaluation for <b>Mingle Zhao</b>                                                                                                                                                                                                                                                                                                                                   | 2 - 3             | Jasmin Zhai        |
| 20:51      | Individual Evaluation for <b>Judy Zhu</b>                                                                                                                                                                                                                                                                                                                                      | 2 - 3             | Nature Sheng       |
| 20:55      | Ah-Counter's Report                                                                                                                                                                                                                                                                                                                                                            | 2                 | TBA                |
| 20:58      | Timer's Report                                                                                                                                                                                                                                                                                                                                                                 | 2                 | Read Wang          |
| 21:01      | Grammarian's Report                                                                                                                                                                                                                                                                                                                                                            | 3                 | Hellen Duan        |
| 21:05      | General Evaluation                                                                                                                                                                                                                                                                                                                                                             | 8                 | Ivy Cai            |
| 21:14      | The moment of truth Guest Sharing Time                                                                                                                                                                                                                                                                                                                                         | 5                 | Read Wang          |
| 21:20      | Closing Remarks                                                                                                                                                                                                                                                                                                                                                                | 1                 | Hellen Duan        |
| <b>End</b> |                                                                                                                                                                                                                                                                                                                                                                                |                   |                    |

### Remarks

- \* Please switch off your mobile phone / turn it to silent mode before the meeting
- \* please take away your belongings and the trashes when you leave.
- \* Please do not talk about anything related to politics, religion or sex during the meeting.

\*For membership enquiry or application, please contact President, VPM or VPPR

President: Hellen Duan 1249313620@qq.com 13714244970

Vice President of Membership: Jen Yu 13005472013@163.com 13005472013

Vice President of Public Relationship: StrongZheng 1991888488@qq.com 13418888914

### Word of Day

punctual['p t əl]

adj. Be on time; He's always very punctual

| Timing Rules (Please EFFECTIVELY Use Your Limited Stage Time ) |             |              |            |                |
|----------------------------------------------------------------|-------------|--------------|------------|----------------|
| Timer's Signal                                                 | Green Card  | Yellow Card  | Red Card   | Applause       |
| Speeches within 3 Mins                                         | 1 min left  | 30 secs left | Time is Up | 15 secs leeway |
| Speeches over 3 Mins                                           | 2 mins left | 1 min left   |            | 30 secs leeway |

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152\_TOASTMASTERS

<http://site.douban.com/210036>

