



#594537
Area 1
Division I
District 89

Shenzhen Toastmasters Club

one for all. all for one

Venue: 12th Floor, Xinghua Building, 2018 Shennan Zhong Road, Futian District, Shenzhen

深圳市福田区深南中路2018号兴华大厦A座12楼华亚培训中心(科学馆B出口)

Time: 7:30 pm - 9:30 pm Every Tuesday (每周二晚)



The 311th Meeting

11-Dec-12

The mission of Shenzhen Toastmasters club is to provide a mutually supportive and positive learning environment in which every member has the opportunity to develop oral communication and leadership skills, which in turn foster self-confidence and personal growth.

Shenzhen Toastmasters Club New Term Officer Nomination and Election

Time	Program	Duration	Appointment Holder
19:15	Guest Registration	11	SAA & Others
19:27	Brief Introduction of Meeting Rules	2	SAA
19:30	Opening Remarks	2	Donnya Zhang
19:33	Table Topics Session Title: <u>Special Occasion Speeches</u> <i>To give the members / guests who are not assigned a speaking role the opportunity to "think on their feet" and provide a two-minute impromptu talk on a specific topic prepared by the Topicmaster (TTM).</i> OBJECTIVES <i>"Oh, I don't know what to say" must never be words a Toastmaster member should say when asked to give a speech during a special occasion. Whether you have been asked to prepare a speech in advance or asked "spur-of-the-moment", Toastmaster members should be up to the challenge. This is what TTM is all about - preparing you for that special event when you will, at some point in your life, have to undoubtedly speak in front of colleagues, guests, family or friends. This week we will rehearse a few of these common situations.</i>	25	Derek Hooker
19:59	Nominations List from SZTM PP Executive Committee President: Jasmin Zhai Vice President Education(VPE): Nature Sheng Vice President Membership(VPM): Joan Zhou Vice President Public Relation(VPPR): Martin Zeng Secretary: Hellen Duan Treasurer: Elena Yu Sergeant at Arms(SAA): Jerry Rong Election Procedure: 1. The chair announces the nomination committee's nomination for the position. 2. The chair asks for additional nominations, if yes, go to step 3. 3. The chair asks the nominee if he/she will accept the position if elected, If accept, go to step 4 4 The chair asks for seconding speech. Any member may stand and second the nomination and give a short speech (less than 2 minutes) on the qualifications of the nominee. [Repeats step 2, 3, 4 for all nominees from the floor] 5. The chair closes the nomination of the position and writes the names of all nominees who agreed to accept the position on the blackboard. 6. If there are more than 1 nominee who would like to accept the position, then the chair would ask each nominee to give a 2 minutes campaign speech, and ask members to vote for one of them. ☆ If there is only one nominee for the position, then the Chair will announce the result directly. 7. Members cast their ballots. 8. SAA collect & tally the votes. 9. The Chair announces the winner. If the vote is tied, the election is determined by a flip of a coin. 10. Go through the same procedure for all other offices.	50	Ivy Cai
20:50	Meeting Break	10	All
21:01	Guests Introduction and Sharing Time	15 - 20	Joan Zhou
21:22	Closing Remarks	1	Donnya Zhang
21:24	End		

Remarks

- * Please switch off your mobile phone / turn it to silent mode before the meeting
- * please take away your belongings and the trashes when you leave.
- * Please do not talk about anything related to politics, religion or sex during the meeting.



SZTM OFFICER TEAM

PRESIDENT:	Donnya Zhang	18688778452 1033984535@qq.com
VPE:	Jasmin Zhai	13823541686 jasminzhai@163.com
VPM:	Joan Zhou	13620980456 zhoujuan7005@yahoo.com.cn
VPPR:	Martin Zeng	18923811052 mzeng@auscompliance.com.au
SECRETARY:	Nature Sheng	13699883347 smilentsheng1124@yahoo.cn
TREASURE:	Joan Zhou	13620980456 zhoujuan7005@yahoo.com.cn
SAA :	Hellen Duan	13714244970 s927068@163.com
SAA :	Tanny Tang	13049481606 tannytang@yahoo.com.cn



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1SZ_TOASTMASTERS

<http://www.douban.com/people/SZTM/>

Timing Rules (Please EFFECTIVELY Use Your Limited Stage Time)				
Timer Signals	Green Card	Yellow Card	Red Card	Applause
Speeches within 3 mins	1 min left	30 secs left	Time is up	15 secs leeway
Speeches over 3 mins	2 mins left	1 min left		30 secs leeway